

THE BOARD OF TRUSTEES OF THE WESTCHESTER OWNERS COMMITTEE HELD THEIR REGULAR BOARD OF TRUSTEES MEETING ON TUESDAY, DECEMBER 13, 2022, AT 625 NOTTINGHAM OAKS TRAILS, ROOM E-9, HOUSTON, TX 77079. MEETING NOTICE ATTACHED AS EXHIBIT "A".

TRUSTEES PRESENT: Michael Williams, Russell Pae, Natalie Hightower, Erin Fulweber, Kristie Tobin, Dave Anderson and Ryan Renfro. Andrea Stevens and Joe Strong were not in attendance. Also present: Heather Esteban of Crest Management Company.

CALL TO ORDER:

The meeting was called to order at 6:02 P.M. The agenda was adopted as presented.

HOMEOWNER FORUM

Nothing was discussed.

FINANCIAL REPORT

The November 30, 2022, financials were presented to the Board. As of November 30, 2022, there was a total cash balance of \$107,613.80 in the Operating Account and the Non-Capital Reserve Account had a balance of \$81,734.87. Assessment receivables totaled \$6,830.13.

COMMUNITY RELATIONS: Trustee Williams shared the HPD report that was presented at the super neighborhood meeting and advised that overall non violent crime is up 17% in the area.

POOL & TENNIS: Trustee Renfro advised the decking project has been completed and drains were repaired.

MAINTENANCE: No report as Trustee Strong was not in attendance.

TRASH & PEST CONTROL: Nothing to report.

PATROL: Trustee Fulweber read through the report of the recent calls for service in the community.

RAP NEWSLETTER: Nothing to report.

NEW BUSINESS:

Special Assessment Vote – A motion was made, seconded and approved to extend the deadline to turn in ballots for the proposed special assessment until January 17, 2023. A notice will be sent out to all owners in the mail.

2023 Annual Meeting – Ms. Esteban provided the Board with the draft annual meeting notice for review.

Other Business – Trustee Williams asked the Board to write down important things that were done over the last year to pass along to the new Board elected in January 2023.

EXECUTIVE SESSION SUMMARY

- The Board reviewed the collection status report dated December 7, 2022.
- The Board reviewed the inspection report dated December 10, 2022 and approved sending one account to the attorney for failure to comply with the deed restrictions.

NEXT MEETING

The next meeting will be the annual meeting of the membership and will be held Tuesday, January 17, 2023 at 7:00 p.m.

ADJOURNMENT

There being no further business, and upon a motion duly made and seconded, the meeting was adjourned at 6:45 p.m.

APPROVED:

Date

Russell Pae - Secretary