

Westchester Owners Committee  
P.O. Box 219320  
Houston, Texas 77218-9320  
Phone: (281) 579-0761 Fax: (281) 579-7062



## NOTICE OF ANNUAL MEETING OF MEMBERS

**DATE: Tuesday, February 20, 2024**

**TIME: 7:00 PM**

**LOCATION: 570 Nottingham Oaks Trail  
Houston, TX 77079**

This shall serve as formal notice to all members of Westchester Owners Committee of the 2024 Annual Meeting of Members. The purpose of the meeting is to elect 9 directors to the Westchester Owners Committee Board of Directors. The elected directors shall serve terms of 1 year.

If you are interested in placing your name on the election ballot that will be distributed at the Annual Meeting, please contact James H at 281-945-4718 no later than 12:00 p.m. on the day of the meeting. Nominations will also be taken from the floor at the meeting.

A quorum of 10% is required in person or by proxy. If you are unable to attend the meeting, please return the enclosed proxy so it is received no later than 12:00 p.m. on the day of the meeting.

Each member is entitled to 1 vote per lot. Cumulative voting is not permitted.

The Agenda for the Annual Meeting will be as follows.

- I. Confirmation of Quorum and Call to Order
- II. Introductions
  - a. Board Members
  - b. Management Company
- III. Approval of Prior Year Annual Meeting Minutes
- IV. Election of Directors
  - a. Introduction of Nominees
  - b. Nominations from the Floor
  - c. Vote
- V. Financial Report
- VI. Pool Facilities Remodel Committee Update
- VII. Homeowner Open Forum
- VIII. Announcement of Election Results
- IX. Adjournment

Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.

To make paying online easier and to access up to date account information and electronic community forms, please register at [www.crest-management.com](http://www.crest-management.com). Click on Homeowner Login, then enter your email address and the temporary password provided below and click Submit. You will then be able to personalize your password and access your account. **Temporary Password:**

**Westchester Owners Committee  
2024 PROXY**

**Please return the completed, signed, and dated Proxy to the Association by:**

Mail to Westchester Owners Committee P.O. Box 219320, Houston, TX 77218-9320  
Email to jamesh@crest-management.com  
Fax to 281-579-7062  
Send to the meeting with a neighbor who will be attending the meeting

**\*\* PROXIES MUST BE SUBMITTED TO THE ASSOCIATION BEFORE THE MEETING IS CALLED TO ORDER. NO PROXIES WILL BE ACCEPTED AFTER THE MEETING BEGINS. \*\***

This assignment is for the purpose of assigning my proxy for the 2024 Annual Meeting of Westchester Owners Committee for quorum and for all business to be conducted at that meeting, including (but not limited to) the election of directors.

I, \_\_\_\_\_ (PRINT NAME HERE), do wish to appoint a true and lawful proxy, to vote at the 2024 Annual Meeting of Westchester Owners Committee and at any recalled meetings in the event the meeting fails to reach quorum, for the purposes of establishing quorum and voting on all matters to be voted on at the Annual Meeting, including, but not limited to the election of directors.

**CHECK ONLY ONE (1) OPTION BELOW:** (If no options are selected, it will be used for quorum only.)

This proxy is to be used only for the purpose of establishing quorum. No vote is to be cast on my behalf.

I designate Sy Zaidi, the President of the Board of Directors of Westchester Owners Committee, as my true and lawful proxy, to vote on my behalf on any and all business conducted at the 2024 Annual Meeting of Westchester Owners Committee and at any recalled meetings in the event the meeting fails to reach quorum.

I designate \_\_\_\_\_, whose address is \_\_\_\_\_, as my true and lawful proxy, to vote on my behalf on any and all business conducted at the 2024 Annual Meeting of Westchester Owners Committee and at any recalled meetings in the event the meeting fails to reach quorum.

This proxy assignment is valid only for the 2024 Annual Meeting of Westchester Owners Committee and at any recalled meetings in the event the meeting fails to reach quorum. I understand that if I attend this meeting in person, this proxy shall be automatically revoked. Otherwise, this proxy, once signed and submitted to the Association, shall expire at the conclusion of the 2024 Annual Meeting of Westchester Owners Committee.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member's First and Last Name (please print clearly)

\_\_\_\_\_  
Property Address in Westchester Owners Committee (please print clearly)